



## Southam Parish Council



### MINUTES (SUBJECT TO AGREEMENT AT THE NEXT COUNCIL MEETING)

of the **Full Meeting** of the Parish Council held on 10<sup>th</sup> March 2020 at **7.30pm** in Southam Village Hall.

Present: Cllr Adrienne Wood (Chair), Cllr Ken Davey, Cllr Anna Hollaway, Cllr Steve Lennon, Cllr Karen Licence, Cllr John Workman.

Also Present: Clerk – Liz Dowie  
7 members of the public

The meeting started at 7.35 pm

1. To receive Apologies

Apologies were received from Cllr Anna Hollaway, Cllr Steve Lennon and Borough Cllr Mike Dean.

2. To receive Declarations of Interest

No declarations of interest were received.

3. To agree the Minutes of the Parish Council Meeting held on 11<sup>th</sup> February 2020

*The minutes were agreed as a true record by unanimous vote and were signed by the Chairman.*

4. To receive reports from County and Borough Councillors.

Cllr Hollaway and Cllr Dean were not present at the meeting.

5. To receive reports from Parish Councillors and Clerk

Cllr Licence, in her role as Flood Warden, had met with Helen Richards of Gloucestershire Rural Community Council (GRCC). Problem areas had been identified and photos would be passed on to the Clerk.

She also reported on a further example of the Stagecoach bus driving over the grass verge on the Noverton Estate due to a car being parked partially on the pavement. The Clerk had reported the incident to Stagecoach West. Stagecoach West had alerted their drivers to the problem but it was not always possible to ensure that smaller buses were used on this route. It was thought that consideration might be given to moving the kerb and the Clerk was asked to find out whether this part of the estate had been adopted so that the matter could be raised with the relevant authority.

Cllr Davey has continued researching the possibility of providing a recreation facility in Southam. Due to the lack of possible sites the most feasible solution might be to provide play equipment in the vicinity of the Village Hall, although this might not be possible if the hall is extended.

Cllr Wood had received a request from a resident regarding the signage for the Village Hall at the junction of Old Road and School Lane. The current sign is attached to a wall and is often obscured by parked cars. The Clerk was asked to contact Highways Department to request that a sign be erected in a visible location. It was also noted that there was no signage to indicate that some properties on Ratcliff Lawns were accessed from School Lane.

## 6. Public Adjournment

A resident advised that the drains had been cleared on Ratcliff lawns.

John Donovan gave an update on the Community Speedwatch activities. Two surveys had been carried each week since November. During half term Gloucestershire Constabulary had been monitoring speed on Kayte Lane and this had identified 5 drivers exceeding the speed limit. More drivers were now observing the speed limit than in November when monitoring commenced.

A resident commented on the verge at the top of Southam Lane which was looking untidy. The grass cutting contract was to be considered under agenda item 10.1 and it was suggested that the number of cuts per year might be increased.

It was noted that a number of hedges were encroaching on pavements causing pedestrians to walk on the road. Cllr Wood will speak to the residents concerned and the Clerk will raise this in the next newsletter.

## 7. Planning Applications

19/01103/FUL – Springbank, Old Road, Southam – Erection of a single and two storey front extension, loft conversion, re-elevation of house and installation of roof lights. **No objection.**

19/01135/FUL – Triscombe, Southam Lane, Southam – Retrospective application for landscaping works to front garden to create a tiered lawn. **No objection, provided the area bordering on the Highway is re-turfed and restored so that it is in keeping with neighbouring properties.**

20/00136/FUL – The Fold, New Road, Southam – Replacement of existing conservatory with two storey extension. Installation of front dormer windows, erection of a detached garage and replacement of existing front gates. **No objection.**

20/00166/FUL – Charlotte Villa, Cleeve Hill, Southam – Variation of conditions 2 (materials), 3 (balustrade details) and 4 (drawing schedule) of planning permission 18/00653/FUL to allow for amendments to the external wall materials and garage alterations. **No objection.**

APPEAL: 19/00800/FUL – Noreen, Ashleigh Lane, Cleeve Hill – Erection of agricultural storage building. No further comments to be submitted – Parish Council had no objection to original application.

Other planning matters:

Confirmation had been received that alleged unauthorised change of use for dumping of waste on Parcel 3300, Kayte Lane was being investigated by the enforcement team.

The Clerk had received a call from Giles Barton of Bart Homes advising that he wished to obtain local support for a development of two houses between Thrift House and Cleadon House on Ashleigh Lane. He has already obtained advice from Tewkesbury Borough Council Planning Department and a planning application will be submitted shortly. The Clerk will contact him when the application is received and he will be invited to the Parish Council meeting when the application is considered.

## 8. Gloucestershire Transport Plan 2015-2041 – Consultation

Cllr Lennon's feedback from the presentation at the Chartered Parishes Group Meeting on 4<sup>th</sup> March had been circulated. Councillors will advise the Clerk by 20<sup>th</sup> March if they have any comments on the consultation and the Clerk will collate a response.

## 9. Risk Management Schedule

An updated version of the Risk Management Schedule had been circulated after the addition of a section to cover the work of volunteers carrying out Community Speedwatch activities. *Councillors agreed to adopt the revised version.*

#### 10. Finance

10.1 A quotation had been received from John Preece and Sons. This included the cutting of the verge at the top of Southam Lane at the junction with the B4632 and additional tidying of the verge where the planter is situated. *Councillors agreed that the number of cuts should be increased from five to six per year with the first cut being carried out as soon as possible.* This additional work could be achieved within the budget set for 2020/21, which was based on the figure required if Gloucestershire County Council were to discontinue its funding.

10.2 The Clerk had circulated a detailed proposal for a payment to be made to David Jones by way of honorarium in recognition of the work he was undertaking on the website to ensure it was compliant with the new accessibility regulations. *Councillors agreed to the proposal.*

10.3 *The accounts and bank reconciliation as at 29<sup>th</sup> February were agreed.*

10.4 *Payments for March were agreed:* Councillor training £95.00, hall hire £100.00, newsletter invoice postage £9.15, website £450.00, payroll services £23.25, Clerk's salary £247.61, PAYE £62.00.

#### 11. Correspondence

All correspondence had been dealt with elsewhere in the agenda.

#### 12. Date of next meeting:

Tuesday 14<sup>th</sup> April 2020 at 7.30pm in Southam Village Hall

Cllr Wood advised that, in the light of the coronavirus pandemic, meetings may have to be cancelled. Information about future meetings will be posted on the noticeboards and on the Southam Today website.

The meeting closed at 8.30pm