



## Southam Parish Council



MINUTES (SUBJECT TO AGREEMENT AT THE NEXT COUNCIL MEETING)  
OF the **Full Meeting** of the Parish Council held on 10<sup>th</sup> December 2019 at **7.30pm** in  
Southam Village Hall.

Present: Cllr Adrienne Wood (Chair), Cllr Ken Davey, Cllr Anna Hollaway, Cllr Steve Lennon, Cllr Karen Licence, Cllr John Workman.

Also Present: Borough Cllr Mike Dean  
Clerk – Liz Dowie  
20 members of the public

At the start of the meeting Cllr Wood gave the sad news that County Cllr Roger Wilson had passed away. He had made a substantial contribution to the work of the parish and would be greatly missed. A minute's silence was held in memory of Cllr Wilson.

1. To receive Apologies  
No apologies were received.

2. To receive Declarations of Interest  
No declarations of interest were received in respect of items on the agenda.

3. To agree the Minutes of the Parish Council Meeting held on 26<sup>th</sup> November 2019  
*The minutes were agreed as a true record by unanimous vote and were signed by the Chairman.*

4. To receive reports from County and Borough Councillors.  
Cllr Dean gave a brief update on Borough matters.  
Cllr Hollaway advised that she had asked for trees on New Road to be inspected.  
She drew attention to a poster giving information as to where residents were able to recycle Christmas trees.  
She also commented on the new waste campaign to be launched in Tewkesbury Borough to draw attention to the problems of fly tipping.

5. To receive reports from Parish Councillors and Clerk  
The Chartered Parish and Town Council Meeting which was to take place on 4<sup>th</sup> December had been cancelled.

The Clerk reported that:

A formal request had been received from the Community Speedwatch Group for funding for equipment. The Parish Council had agreed in February 2019 to make a contribution of £700 and the Clerk would make the necessary arrangements with the Group.  
Payment had been received from Butterfly Conservation in respect of their contribution for one bin at Bill Smylie Reserve.  
Full payment had also been received from the insurers of the car owner for the re-siting and repair of the Noverton planter following the accident in October 2018..

### Public Adjournment

Many representations were made by residents about planning application 19/00986/FUL – change of use of land east of Kayte Lane for use as a residential gypsy caravan site. Concerns included development of the site which lay within the Green Belt, the number of caravans using the site, and the fact the existing temporary permission was due to expire on 17<sup>th</sup> December 2020. In addition, residents expressed concern at the number of breaches of existing planning permissions, for which enforcement action was being undertaken. It was considered that the new planning application appeared to be an attempt to regularise these breaches. It was noted that Tewkesbury Borough Council had previously indicated that there were already sufficient traveller sites across the Borough. Cllr Dean gave a detailed account of the planning history of the site and residents were advised that they should make their own representations to the Planning Department in addition to any response that the Parish Council might submit as statutory consultee.

### 6. Planning Applications

19/00986/FUL – Land east of Kayte Lane – Change of use of land to use as residential gypsy caravan site, including the stationing of 4 caravans for residential purposes, of which no more than 2 shall be static caravans, retention and extension of hardstanding, retention of existing stable and utility buildings and boundary fencing.

#### **Objection on the following grounds:**

**No need for a permanent solution on land which is subject to an injunction**

**Inappropriate development within the Green Belt**

**Inadequate access arrangements due to site location**

**No demonstrable long term need to include this site within the Borough's supply of traveller sites.**

19/01119/FUL – Gambles Farm, Gambles Lane – Demolition of existing conservatory and erection of a single storey side and rear extension. **No objection.**

Other planning matters:

Notification had been received of an investigation into alleged development not in accordance with approved plans for 24 Ratcliff Lawns, Southam.

Details of planning application 19/01157/FUL – 7 Ratcliff Lawns, Southam – erection of attached garage and associated works – had been received too late to be included in the agenda. Since this was a re-submission of application 19/00085/FUL, which the Parish Council did not object to, *Councillors agreed that an extension for comments would not be sought and the application would not be included on the January agenda.* Cllr Lennon declared an interest in this item as a neighbour and did not participate in the discussion.

### 8. Finance

8.1 *The accounts and bank reconciliation as at 30<sup>th</sup> November 2019 (previously circulated) were approved by the Council.*

8.2 A request had been received from the Drop In group for funding of Village hall fees of £120 covering 12 months. Councillors considered that this voluntary group provided a valuable contribution to village life and *they unanimously agreed to the request.* The Clerk will make arrangement to pay the fees direct to the Village Hall. The Drop In group organiser invited councillors to visit a session.

8.3 The draft budget (previously circulated) was explained by the Clerk and *Councillors agreed unanimously that the budget for 2020/21 would remain at £10,200.*

Cllr Davey proposed that consideration be given at a future meeting to purchasing land for use as a playing field. He will draft a feasibility study and it was also suggested that this

might form part of a review of the Parish Plan and might be a suitable subject to be debated at the Annual Parish Meeting in May 2020.

8.4 *Payments for December were agreed:* newsletter printing £220.00, payroll services £23.25, Clerk's salary £247.61, PAYE £62.00, hall hire for drop in sessions £120.00.

9. Correspondence

All correspondence had been dealt with elsewhere in the agenda.

10. Date of next meeting:

Tuesday 14<sup>th</sup> January 2020 at 7.30pm in Southam Village Hall

The meeting closed at 8.37pm